

TENDER PAPERS

Aims & Objective :- Like other museums in the country Odisha State Museum reflects the rich cultural heritage of Odisha. So every gallery should be prepared to save Odishan tradition by using latest modern technology of International standard. Every day thousands of visitors and scholars from India and out side are coming to our museum. So Museum requires best design, best materials and best display for renovation works of old galleries. Standard of work cannot be compromised. Firms should have vast experience in design, use of modern technology and materials, latest display method of objects. In this works Curatorial and technical staff of this museum will aid advice to concerned firm regarding all type of the renovation works. With a team spirit firm has to mobilize the entire following works and achievement of our target for the above mentioned purpose. The contract between Odisha State Museum and firms will be for a period of one year subject to termination clause mentioned in the agreement.

WORKS TO BE DONE WITH SPECIFICATIONS.

1.Ornament Gallery :

- a) Change of Glasses instead of old glasses/acrylic sheets in every showcases.
- b) Installation of acrylic sheets with transparent colour film regarding the specific subjects of the object of showcases in the top of the showcases.
- c) Change of ground settings of dioramas.
- d) Retouching of colours in diorama showcases.
- e) Repairing of showcases.
- f) Alternate of some diorama showcases
- g) Change of display system of objects as per required.
- h) Preparation of filigree workshop (with models) in series wise.
- i) Prepare of labels and write up in latest design.
- j) Installation of new showcases as per required.

2.Musical Instrument Gallery :

- a) Change of glasses instead of old glasses/acrylic sheets in every showcases.
- b) Demolition of tribal models.
- c) Change of tribal diorama showcases to the folk diorama showcases.
- d) Installation of acrylic sheets with transparent colour film regarding our Odishan music in top of the showcases.
- e) Retouching of colour as per requirement.
- f) Change of display system in use of latest technology as per requirement.
- g) Prepare of labels and write up in latest design.
- h) Audio Visual show on musical instrument.
- i) Installation of new showcase and replace work of any objects as per requirement.
- j) One antique kendera model (big size) with decorative pedestal to be displayed in the gallery.

3.Natural History Gallery :

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| I-a) | Peacock Showcase | 72Sqft. |
| b) | Chilika Bird Showcase | 90Sqft. |
| c) | Steel Zoo Showcase | 300Sqft. |
| d) | Nilagai Showcase | 120Sqft. |
| e) | Leopard Showcase | 70Sqft. |
| f) | Jungle Cat Showcase | 30Sqft. |
| g) | Fox Showcase | 30Sqft. |
| h) | Pangolin Showcase | 30Sqft. |
| II-a) | Fibre glass covering ground setting | |
| b) | Landscaping as per requirement of the specimen. | |
| c) | Colouring of ground setting and retouching of back ground painting as per requirement. | |
| d) | Entire landscaping should be made as like natural environment. | |

Repairing of all Animal and Bird Showcases

- III-a) Replacement of backside ply of the showcases.
- b) Installation of 6mm ply with sunmica having composit art as per requirement instead of old backside board.
- c) Upside small door for electrical maintenance of the showcases at top of the ceiling.
- d) Installation of LED bulb in every showcase instead of CFL bulb to save electricity and for longevity.

Terms and Conditions :

1. The successful tenderer shall have to enter into an agreement with Superintendent of Museum, Odisha, Bhubaneswar.
2. The firm shall have to take up the work within the stipulated period from the date of issue of the work order.
3. The concerned supervising staff will supervise time to time.
4. In case of any legal dispute the decision of Superintendent of Museum shall be final and binding.
5. If the performance of the agency is not found satisfactory within the trial period (07days) from the starting day of works, the contract can be cancelled with immediate notice.
6. The firm has to submit the tender paper within the stipulated time otherwise tender papers will not be accepted.
7. The tenderers are required to pay E.M.D. 5% of the total work value in D.D. favouring "Superintendent of Museum, Odisha, Bhubaneswar" drawn on any nationalized Bank payable at Bhubaneswar with the tender documents which will be returned to unsuccessful tenderers after selection of the bidders. Successful tenderer has to withdraw his D.D. after completion of the works with satisfactory.
8. The rates should be quoted in words and figures otherwise the tender will be liable for rejection. In case of discrepancy between words and figures, the words shall prevail. The tender document should be legible and free from error, over-writing or conversion of figures. In case of any overwriting not signed by the tenderer will be liable for rejection.
9. The tender will not be considered unless accompanied by a certificate of excellence/merit in such work. The firm should have IT PAN number.
10. No tender documents will be sold to intending tenderers after the last date stipulated for selling the tender papers.
11. The bidders are to quote a single price for each item. If any multiple prices are quoted the tender shall be rejected.
12. Successful tenderer will be selected on the basis of lowest price with quality of works but quality of works will always be preferred. No compromise be made in qualities of works. Bidders should produce three diamanson photos or Video, sketches with the tender documents. The work should be completed in two months time.
13. Receipt of payment on tender papers should be enclosed with documents.
14. The authority reserves the right to cancel, accept, reject any tender assigning any reason thereof.
15. The said agreement shall be valid for period of one year subject to extension at the discretion of authority, this agreement can also be revoked before the expiry of one year if the performance of firm is found unsatisfactory.
16. Empanelment of the firm in this process should not be constructed as binding on the authority to award any task/works subsequently. This shall be done at the discretion of the State Museum duly considering the performance of the agency from time to time.

17. The successful bidder is to be given report to the higher authority on progress of the work time to time after starting the works.
18. Any other works in related field as and when required.
19. Interested firm shall have to submit their tender in sealed covers superscribed "Tender for Renovation Works of Gallery of Odisha State Museum". So as to reach the following address on or before by
The offer should be submitted in following two bids separately with sealed cover.
(I) Technical Bid and (II) Financial Bid.

Technical Bid :

- i) The profile of the firm with details of personnels.
- ii) Their professional qualification.
- iii) Past experience in similar or related line of work.
- iv) Proof of completed project of such work.
- v) Valid Service Tax, VAT Registration Number.
- vi) Proof of experience in Carpentry work, Fibre Glass Work, Electrical Work, Interior Decoration Work, Design Work, Display Work etc. or tie up with other agencies having knowledge and expertise in such work or the firm should have eminent artist/architecture/sculpturist.
- vii) Better they will be required to make presentation before the technical expert if necessary.
- viii) The firm should have sufficient infrastructure to complete the work in stipulated period.

Financial Bid :

- i) Total approximate cost of Anthropology Galleries are Rs.25,00,000/- (Two Galleries i.e. Musical Instrument Gallery and Ornament Gallery).
- ii) Total approximate cost of Natural History Gallery is Rs.5,00,000/-.
- iii) No advance payment will be made for starting of the works.
- iv) Part payment can be released against running bill after verification of work by the authority.
- v) Final payment will be released after completion of the works.
- vi) Completion of works means complete of the works specified in tender document supplied by Odisha State Museum with the fully satisfaction of authority of the institute.
- vii) Payment will be on cheque system to the parties.

Superintendent of Museum,
Odisha, Bhubaneswar.

To
The Superintendent of Museum,
Odisha, Bhubaneswar.

Ref.: Tender Notice No..... dated..... .

Sub.: Tender documents for renovation works for Gallery in Odisha
State Museum, Bhubaneswar.

Sir/Madam,

I/We

offer to the works as indicated in the tender notice and the tender documents at the rate
quoted and hereby myself/ourselves to execute the works as per the scope stipulated in the
tender documents.

I/We have read the terms and conditions of the works and the tender documents,
attached here to and agree to abide by such conditions.

I/We bind myself/ourselves to execute an agreement in the proforma prescribed by
Odisha State Museum failing which I/We shall have no objection to the forfeiture of the earnest
money deposited by me/us with Odisha State Museum and cancellation of contract/agreement
and to bear all the liabilities for such failure.

Enclosures :

Yours faithfully

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- 2.
- 3.
- 4.
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- 9.
- 10.